

## EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE  
OFFICE OF THE ADJUTANT GENERAL  
NORTH CAROLINA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
4105 REEDY CREEK ROAD  
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 06-098

OPENING DATE: 7 April 2006

CLOSING DATE: 8 May 2006

ANTICIPATED FILL DATE: 11 Jun 06

### POSITION TITLE AND NUMBER

Information Technology Specialist (APPSW)  
PDCN 90036E00, MD #: 1522-220

### UNIT/ACTIVITY AND DUTY LOCATION

United States Property & Fiscal Office (USPFO)  
NCARNG, Raleigh, North Carolina

### GRADE AND SALARY (Includes Special Salary Rate)

GS-2210-11 \$54,503.00 - \$70,858.00 per annum

### EMPLOYMENT STATUS

Excepted Service

WHO CAN APPLY: The area of consideration for this announcement is the STATEWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and individuals who are eligible and willing to enlist in the North Carolina Army National Guard.

HOW TO APPLY: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is REQUIRED that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410. It must be received not later than the closing date or if mailed postmarked by the closing date. NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 ext. 6172/6431. Faxed or E-mailed copies will not be accepted.

QUALIFICATION REQUIREMENT: Must have 36 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's.

### KNOWLEDGE, SKILLS ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants must address each KSA individually in paragraph format by explaining any civilian and military work experience (with dates) that provided that KSA. It is required that this statement be attached to the application. Failure to do so will result in the applicant not being considered for this position. For more information or assistance, call 1-800-621-4136 ext. 6172/6431.

1. Knowledge of overall systems software methods for integrating and optimizing components within the assigned area of responsibility.
2. Knowledge of applications software development concepts and techniques sufficient to applying computer assisted software engineering (CASE) tools to the design and development process.
3. Knowledge of computer equipment and assigned application software tools to provide guidance to less experienced co-workers in resolving programming problems.
4. Knowledge of current state-of-the-art system software technology and related computer equipment sufficient to design, evaluate code, test, and debug large and complex programs.
5. Knowledge of requirement analysis methods to develop systems modifications and knowledge of pertinent government regulations.
6. Ability to design, test and debug large complex programs

MILITARY ASSIGNMENT: Assignment to a compatible Officer, Warrant Officer or Enlisted position in the NCARNG is mandatory. (Off: 25 and 53; WO: 250N, 251A; Enl: CMF 25B, D, Y)

CONDITIONS OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina Army National Guard (NCARNG). NCARNG status (military grade, MTOE or TDA assignment, MOS/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCARNG shown under Military Assignment on the reverse side of this announcement. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program.

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

**PRINCIPLE DUTIES AND RESPONSIBILITIES.** Reviews and analyzes the business practices of serviced organizations to determine those practices that could be significantly enhanced by the modification of existing or the development of new automated systems. Receives and evaluates requests for data processing projects. Requests are normally general in nature without specific information on input/output data and hardware instructions. Conducts studies concerning the feasibility of proposed new systems development projects. Determines time and cost savings, man-hour and material requirements, hardware capabilities, and overall impact on resources. Advises on the best methods to accomplish the project. Works closely with customers to determine required functional requirements and to translate functional requirements into design specifications. Recommends improvements to current applications. Reviews and analyzes current systems. With approval, completes modifications and improvements to provide better service and more efficient utilization of personnel and equipment. Proposes needed re-design studies. Develops reports on the status projects. Integrates multiple operating systems and coordinates between functional areas that necessitates unusual coordination and organization requirements. Designs the program structure of files and records and determines detailed sequences of action in program logic. Codes, tests, debugs, and documents programs. Responds to problems by diagnosing and correcting errors in logic and coding. Writes and maintains application operation instructions for assigned programs. Develops reports on the status of projects for those assigned. Performs other duties as assigned.

**ADDITIONAL INSTRUCTIONS:** 1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 2. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 3. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment. 5. This position to be filled indefinite. Individual selected may be terminated from employment upon receipt of a 30 day notice if shortage of funds or workload so dictates. 6. Selected individual may be non-competitively converted to a permanent status if this position becomes permanently funded.

**INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974**

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